



POSTING CERTIFICATION

This is to certify that the Occupational Safety and Health Center (OSHC) has posted its Annual Procurement Plan (APP) for FY 2022, in its agency website and can be accessible through this link <https://oshc.dole.gov.ph/wp-content/uploads/2022/01/OSHC-APP-2022.pdf>.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this January 28, 2022.

ENGR. MELBA F. MARASIGAN
Head, Bids and Awards Committee
Secretariat

Occupational Safety and Health Center Revised Annual Procurement Plan for FY 2022

Code [PAP]	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes / No)	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Ads/Post pl IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Policy Development Thru the Governing Board													
	- Board Meetings - at least 6 meetings as needed - Sectoral Consultations (labor and Employers as needed) - Personal & Other Miscellaneous Services a. Discretionary - for chairman b. Per Diem - for 2 members c. RATA - for 3 members (@5000/mo.)	GB							COB	180,000.00	180,000.00		
									COB	150,000.00	150,000.00		Budget included in PS item
B. INFORMATION, EDUCATION, COMMUNICATION AND TRAININGS													
B.1	a. Communication Program 1. Social Media 2. Press Releases 3. On-line Public Information Campaigns 4. Advertisements (social media) QC 5. Advertisement (social media) REV 6. KAMOShtahan REUs 7. Radio Program REUs	TPID	No		Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	COB	4,766.00 180,000.00 1,017,090.00 900,000.00 75,000.00 15,000,000.00	4,766.00 180,000.00 1,017,090.00 900,000.00 75,000.00 15,000,000.00		- weekly posting of OSH info - 3 Good News per month - 12 Online Public Info Campaigns - montly - 15 batches
	b. Development and distribution of IEC Materials 1. Printed materials - Posters -23 types - IEC packages - 6 types - OSH Standards - 5000 copies 2. AVP - Training support videos - 4 videos	TPID	Yes	SVP/Shopping	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	COB	4,200,280.00	4,200,280.00		
			No							50,000.00	50,000.00		
	c. Corporate Communication and Information Services 1. Promotional Items 2. Streamers 3. Library Services - Integrated Library Management System, Reference Materials, International Organization Membership, Subscriptions	TPID	No	SVP/Shopping	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	COB	3,534,020.00 1,125,920.97	3,534,020.00 1,125,920.97		- training kits, small items, give-aways - based on government events
B.2	Training Implementation Training & Public Info Division	TPID	No		Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	COB				

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	a. (TMS/LMS)									750,000.00	750,000.00		- 1 comprehensive OSHC LMS for all divisions
	BOSH Training												
	b. Training Implementation including:												
	b.1 Training of Trainers Live Webinar (Blended) QC									26,940.54	26,940.54		- 6 batches x 30 participants
	b.2. Mandatory courses												
	b.2.1. BOSH for SO2 (40 hours) Live Webinar									146,120.00	146,120.00		- 8 batches x 50 participants
	Online REUs									3,000,000.00	3,000,000.00		- 60 batches (4 batches/REU 1/qtr)
	b.2.2 OSH-OSHNet led BOSH for DOLE Labor Inspectors & AO 164									127,064.00	127,064.00		- 30 batches x 50 participants per request
	b.2.3 BOSH for SO1 (10 hours) SO1 REUs									5,400,000.00	5,400,000.00		- demand driven - 360 batches (24 batches/REU 2/mo.)
	c. Training monitoring and evaluation STOs, OSHNets									25,000.00	25,000.00		- monitoring and assessment tools develop
	d. One day Orientation on OSH - OSH Orientation for Students/Tour of OSHC Facilities												- per request
	Safety Control Division (on-line)	SCD	No		Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	COB				
	Construction Safety and Health									164,385.00	164,385.00		- 90 batches (via zoom)
	-OSHC-led QC (9 online batches)									528,670.00	528,670.00		- 3 batches (face to face)
	-OSHC-led QC (3 batches)									3,000,000.00	3,000,000.00		
	- OSHC-led REUs									127,064.00	127,064.00		
	- OSH NET (30 batches)												
	Specialized Trainings:												
	1) Fire Safety Orientation (2 batches)									27,261.20	27,261.20		
	2) Welding Safety (2 batches)									27,261.20	27,261.20		
	3) Crane and Rigging Safety (2 batches)									54,522.40	54,522.40		
	4) Scaffold Safety (2 batches)									27,261.20	27,261.20		
	5) Accident Investigation (2 batches)									27,261.20	27,261.20		
	Health Control Division (on-line)	HCD	No		Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	COB				
	1. Work-related Diseases (WRD) - 1 batches									22,973.41	22,973.41		
	2. Managing Emerging Health Issues in the WP (MEHIW) - 2 batches									46,847.37	46,847.37		
	3. Training on Ergonomics in the Workplace (ERGD) - 2 batches									42,163.15	42,163.15		

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	4. Drug Assessment Team Training (DAT) - 2 batches 5. Training on Workplace Mental Health - 2 batches Environment Control Division(on-line) 1. 40 Hour - Industrial Hygiene Training (online) - 6 batches 2. Seminar on the Safe Use of Chemical at Work (online) - 2 batches 3. WEM Training Workshop - (online and face to face) - 2 batches 4. Industrial Ventilation Training (online and face to face) 2 batches	ECD	No		Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	COB	80,441.15	80,441.15		
										41,241.90	41,241.90		
										151,276.00	151,276.00		
										48,386.00	48,386.00		
										107,188.00	107,188.00		
										106,571.00	106,571.00		
C. Research Agenda					Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	COB				
	Research HCD - Updating of NOSH Profile ECD - Compliance with DO224 Covid-19 prevention SCD - Profiling of heavy equipment in construction industry (CHETO)	HCD ECD SCD	No No No	NP 53.9 (SVP) -do- -do-						105,854.76 71,159.00 100,000.00	105,854.76 71,159.00 100,000.00		
D. Technical Assistance/Services					Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	COB				
	1. Conduct of WEM 2. Analysis of Asbestos & other mineral by XRD 3. Dust Respirator Filtering Efficiency Testing 4. PPE Testing 5. Safety and Health Audit 6. OH Examination to workers 7. Medical exam/consultations 8. OSH Accreditation Practitioners/Consultants 8. Accreditation of WEM Providers 10. Accreditation of Const. Heavy Eqpt. Testing Org.	ECD ECD ECD SCD SCD HCD HCD OED ECD SCD	No No No No No No No No No No	SVP SVP SVP SVP SVP SVP SVP SVP SVP SVP						1,496,447.00 70,736.00 17,782.00 100,000.00 20,000.00 2,569,302.79 4,940,999.73 92,266.00 61,505.00 100,000.00	1,496,447.00 70,736.00 17,782.00 100,000.00 20,000.00 2,569,302.79 4,940,999.73 92,266.00 61,505.00 100,000.00		as per request -do- -do- -do- -do- no. of accredited/monitored OSH Consultant/Practitioners/SOs as per request
E. OSH Network													
	- Attendance to World Day for Safety and Health - Assistance to CHSNet Regional Summit (per request)	-do-	No		Q2				COB	600,000.00	600,000.00		as per request

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	- DSH Network Assessment/Region-Wide Monitoring of DSHNets/STOs - DOLE related activities a. Cluster related activities b. MYPA/Corplanning c. DOLE Labor Day/ Anniversary d. HCD Networking e. Consultation Meeting (REUs) - International Network - ILO-ASEAN OSHNET, KOSHA - CIDA, ACGIH - JICA, ADB, World Bank, ILO - Inter-Agency Linkages - Institutional Membership - 12th Gawad Kaligtasan at Kalusugen	-do-	No		Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	COB	300,000.00	300,000.00		
										1,126.00	1,126.00		
		-do-	No						COB	150,000.00	150,000.00		
										500,000.00	500,000.00		
		-do-	No							1,000,000.00	1,000,000.00		
			No							5,060,000.00	5,060,000.00		
F. Management Support Programs													
F.1	1. General Administration a. Building Management - building maintenance - building insurance - janitorial Services - Manpower Services - Security Services - office space rental (REUs) b. Supply and procurement mgt. c. Property Management - equipment maintenance (Calibration, PM, Repair of Lab. Equipment) - IT Equipment Maintenance (Software License Subs.) - property insurance including building insurance d. Records Management 2. Motorpool Management - vehicle maintenance - vehicle insurance/registration 3. Utilities and other Services - Communications - Contribution and donation	FAD		Agency to Agency Public Bidding Public Bidding Public Bidding lease contract	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	charge to income -do- COB charge to income COB				- chargeable to income
			No							1,800,000.00	1,800,000.00		
			No							5,759,863.30	5,759,863.30		
			No							39,055,723.74	39,055,723.74		
			No							7,323,335.00	7,323,335.00		
			No							3,000,000.00	3,000,000.00		
		FAD								3,300,946.20	3,300,946.20		
		All Division	No							charge to income	3,007,889.00	3,007,889.00	
		DATA	No							charge to income	8,602,500.00	8,602,500.00	
		FAD	No										included in building insurance
										COB	100,000.00	100,000.00	
		FAD	No		Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	COB	800,000.00	800,000.00		
					-do-	-do-	-do-	-do-		400,000.00	400,000.00		
		FAD			-do-	-do-	-do-	-do-	COB	3,500,000.00	3,500,000.00		
			No						COB	100,000.00	100,000.00		

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F.2	- Discretionary expenses -ED	FAD	No	Direct Contracting	-do-	-do-	-do-	-do-	COB	135,600.00	135,600.00	Including renewal of lab. licenses	
	- Taxes, duties and fees		No						COB	100,000.00	100,000.00		
	- other maintenance & Operating expenses		No						COB	400,000.00	400,000.00		
	- Water		No						COB	1,800,000.00	1,800,000.00		
	- Electricity		No						COB	9,500,000.00	9,500,000.00		
	- Transportation		No						COB	100,000.00	100,000.00		
	- Subscriptions		No						COB	100,000.00	100,000.00		
	- Bond for Accountable Officers		No						COB	200,000.00	200,000.00		
	- Publication (advertisements/ vacant position)		No						COB	50,000.00	50,000.00		
	4. ISO certification 9001:2015 audit - Compliance to ISO- Quality Management Systems		FAD						No	with contract	Q4		
Human Resource Development	FAD/HR			Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	COB	50,000.00	50,000.00			
1. DSHC SPMS development and implementation								COB	7,693,080.00	7,693,080.00			
2. Capability building - staff training, scholarships, reorganization, competency devt. year-end and culminating activities, sports								COB	6,600,000.00	6,600,000.00			
3. Third Party Survey and reorganization													
F.3 Employee Relations Welfare and Programs													
1. Collective Negotiation Agreement - CNA Benefits	FAD/HR							COB	2,010,000.00	2,010,000.00			
2. Provident Funds (agreement and GB support)	FAD/HR							COB	500,000.00	500,000.00			
3. PRAISE - programs covering all staff	SHC	No	SVP					COB	2,959,990.00	2,959,990.00			
4. Gender and Development -GAD programs and activities													
5. Safety and Health Committee Programs including Covid Related Projects, Pollution and Pest Control, Sports and Wellness													
F.4 Financial Services - Auditing Services	FAD							COB	2,625,000.00	2,625,000.00			
Capital Outlay (Budget includes Consultant Fees as needed)					Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4					
	Office Equipment, Furniture & fixtures for Central Office	FAD		SVP/Shopping					charge to income	500,000.00		500,000.00	
	- 2 units Commuter Vans			Public Bidding						5,000,000.00		5,000,000.00	

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	- 2 units Steel Cabinet, 4 drawers	CAR		SVP					-do-	30,000.00		30,000.00	
	- 2 units Printer Table	CAR		SVP					-do-	30,000.00		30,000.00	
	- 4 units Office Table	REU 2		SVP					-do-	80,000.00		80,000.00	
	- Long counter table/cabinet w/ Galss Protective barrier	REU 2		SVP					-do-	50,000.00		50,000.00	
	- Heavy Duty Thermal Scanner w/ Automatic Alcohol Dispenser w/ stand	REU 2		SVP					-do-	15,000.00		15,000.00	
	- 1 unit Printer all in One	REU 2		SVP					-do-	20,000.00		20,000.00	
	- 2 units Filing Cabinet	REU 3		SVP					-do-	30,000.00		30,000.00	
	- 2 units Panaflex Signage	REU 3		SVP					-do-	30,000.00		30,000.00	
	- 1 unit Biometrics	REU 3		SVP					-do-	15,000.00		15,000.00	
	- 1 unit All In One Printer	REU 3		SVP					-do-	30,000.00		30,000.00	
	- 1 unit Panaflex w/ Build-Up Logo	REU 5		SVP					-do-	50,000.00		50,000.00	
	- 1 pc. Office Reception Sofa	REU 5		SVP					-do-	40,000.00		40,000.00	
	- 1 pc. Smart TV set for IEC	REU 5		SVP					-do-	40,000.00		40,000.00	
	- 1 unit 1.5 Airconditioning Unit	REU 8		SVP					-do-	40,000.00		40,000.00	
	- 1 set Conference Table w/ 6 chairs	REU 8		SVP					-do-	40,000.00		40,000.00	
	- 4 units Office Cubicle	REU 8		SVP					-do-	80,000.00		80,000.00	
	- 1 set CCTV	REU 8		SVP					-do-	15,000.00		15,000.00	
	- 1 unit Printer/Scanner	REU 8		SVP					-do-	15,000.00		15,000.00	
	- 1 unit Wall Mounted Split Type Airconditioning Unit, 2HP	REU 9		SVP					-do-	55,000.00		55,000.00	
	- 1 unit Printer/Scanner/Photocopy, wireless, continuous ink	REU 9		SVP					-do-	30,000.00		30,000.00	
	- 1 unit 2.5HP Split Typ A/C Inverter Unit	REU 10		SVP					-do-	90,000.00		90,000.00	
	- 1 unit Panaflex Signage	REU 10		SVP					-do-	15,000.00		15,000.00	
	- 1 unit Receiving Table	REU 11		SVP					-do-	15,000.00		15,000.00	
	- 1 unit 3 seater couch	REU 11		SVP					-do-	20,000.00		20,000.00	
	- 1 unit Inverter Airconditioning Unit	REU 11		SVP					-do-	95,000.00		95,000.00	
	- 1 unit Flat Screen TV	REU 11		SVP					-do-	35,000.00		35,000.00	
	- 1 unit 2.0HP A/C Window Type	REU 13		SVP					-do-	34,000.00		34,000.00	
	- 1 unit 3 in 1 Printer	REU 13		SVP					-do-	24,500.00		24,500.00	
	- 1 set Sofa	REU 13		SVP					-do-	16,000.00		16,000.00	
	- 1 unit Conference Table	REU 13		SVP					-do-	20,000.00		20,000.00	
	- 1 set Design, Illustrator, Light Room After Effects	TPID		SVP					-do-	180,000.00		180,000.00	
	- 2 units Broadcast Software PRO for Webinar Training	TPID		SVP					-do-	120,000.00		120,000.00	
	- 4 units Video Switcher for Live streaming	TPID		SVP					-do-	100,000.00		100,000.00	
	- 7 units Printers	TPID		SVP					-do-	140,000.00		140,000.00	
	- 1 unit Compression and Sole Penetration Test	SCD		Public Bidding					-do-	5,000,000.00		5,000,000.00	
	- Complete set F LOTO for Electrical/ Mechanical Maint.	SCD		SVP					-do-	150,000.00		150,000.00	
	- Power Hack Saw	SCD		SVP					-do-	100,000.00		100,000.00	
	- Different Set of ASME Standards	SCD		SVP					-do-	450,000.00		450,000.00	

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	Workers in the Informal sector Funds for Disaster/Calamity/Clearing Operation		No						-do-	3,000,000.00	3,000,000.00		
	TOTAL MOOE and Capital Outlay									211,795,650.10	175,251,941.10	36,543,709.00	211,795,650.10

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