

**OCCUPATIONAL SAFETY AND HEALTH CENTER  
DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE)  
Physical Report of Operations 4th Quarter - 2013**

| Program/Activities/Projects  | Physical Targets            | Budget Allocation    | Previous (Jan to Sept)                         | ACCOMPLISHMENTS                            |  |  |  |  |                     | Budget Utilization   |               |
|--|-----------------------------|----------------------|--|--|--|--|--|--|---------------------|----------------------|---------------|
|  |                             |                      |  | October                                    | November                                 | December                                   | 4Q TOTAL                                     | GRAND TOTAL                                    | % of Accomplishment | Utilized             | Rate          |
| <b>Zero Accident Program (ZAP)</b>                                   |                             |                      |  |  |  |  |  |  |                     |                      |               |
| <b>1. Capacity-Building thru Training and Information Activities</b> |                             | <b>16,460,000.00</b> |  |  |  |  |  |  |                     | <b>16,250,000.00</b> | <b>98.72%</b> |
| <b>1.1. Conduct of OSH Trainings</b>                                 |                             |                      |  |  |  |  |  |  |                     |                      |               |
| 1.1.1. Basic OSH (BOSH)  | 40 batches                  |                      | 50 batches; 1148 cos;<br>2441 pax (590 female) | 7 batches; 154 cos;<br>299 pax (89 female) |  | 7 batches; 246 cos; 391<br>pax (86 female) | 14 batches; 400 cos;<br>690 pax (175 female) | 64 batches; 1548 cos;<br>3138 pax (765 female) | 160%                |                      |               |
| 1.1.2. Construction Safety Training (CST)                            | 45 batches                  |                      | 59 batches; 1594 cos;<br>2588 pax (450 female) | 5 batches; 121 cos;<br>228 pax (40 female) |  | 6 batches; 158 cos; 286<br>pax (54 female) | 11 batches; 279 cos;<br>514 pax (94 female)  | 70 batches; 1873 cos;<br>3102 pax (544 female) | 156%                |                      |               |
| 1.1.3. Other Specialized Courses                                     |                             |                      |  |  |  |  |  |  |                     |                      |               |
| Emerging Health-related Diseases                                     | 2 batches                   |                      | 2 batches; 41 cos; 82 pax<br>(50 female)       |  |  |  |  | 2 batches; 41 cos; 82<br>pax (50 female)       | 100%                |                      |               |
| Work-related Diseases  | 2 batches                   |                      | 3 batches; 108 cos; 154<br>pax (73 female)     |  |  |  |  | 3 batches; 108 cos; 154<br>pax (73 female)     | 150%                |                      |               |
| Ergonomics   | 2 batches                   |                      | 3 batches; 125 cos; 163<br>pax (73 female)     |  |  |  |  | 3 batches; 125 cos; 163<br>pax (73 female)     | 150%                |                      |               |
| Chemical Safety  | 2 batches                   |                      | 2 batches; 55 cos; 82 pax<br>(28 female)       |  |  |  |  | 2 batches; 55 cos; 82<br>pax (28 female)       | 100%                |                      |               |
| Industrial Hygiene   | 3 batches                   |                      | 1 batch; 26 cos; 56 pax<br>(24 female)         |  | 2 batches; 21 cos; 66<br>pax (21 female) |  | 2 batches; 21 cos; 66<br>pax (21 female)     | 3 batches; 47 cos; 122<br>pax (45 female)      | 100%                |                      |               |
| WEM  | 1 batch                     |                      | 1 batch; 31 cos; 48 pax<br>(15 female)         |  |  |  |  | 1 batch; 31 cos; 48 pax<br>(15 female)         | 100%                |                      |               |
| Industrial Ventilation   | 1 batch                     |                      | 1 batch; 19 cos; 33 pax<br>(8 female)          |  |  |  |  | 1 batch; 19 cos; 33 pax<br>(8 female)          | 100%                |                      |               |
| GHS  | 1 batch                     |                      | 2 batches; 47 cos; 78 pax<br>(31 female)       |  |  |  |  | 2 batches; 47 cos; 78<br>pax (31 female)       | 150%                |                      |               |
| Fire Safety  | 3 batches                   |                      | 1 batch; 22 cos; 42 pax<br>(6 female)          | 1 batch; 30 cos; 50<br>pax (6 female)      |  | 1 batch; 28 cos; 44 pax<br>(3 female)      | 2 batches; 58 cos; 94<br>pax (9 female)      | 3 batches; 80 cos; 136<br>pax (15 female)      | 100%                |                      |               |
| Crane/Forklift Safety  | 2 batches                   |                      | n/a  | 1 batch; 37 cos; 37<br>pax                 |  | 1 batch; 1 co; 15 pax                      | 2 batches; 38 cos; 52<br>pax                 | 2 batches; 38 cos; 52<br>pax                   | 100%                |                      |               |
| 1.1.5. Training for Informal Sector                                  | As requested by<br>DOLE ROs |                      | 8 batches; 820 pax (670<br>female)             |  | 7 batches; 454 pax<br>(241 female)       | 56 batches; 1678 pax<br>(674 female)       | 63 batches; 2132 pax<br>(915 female)         | 71 batches; 2952 pax<br>(1585 female)          | demand driven       |                      |               |

| Program/Activities/Projects   | Physical Targets                                     | Budget Allocation   | Previous (Jan to Sept)                       | ACCOMPLISHMENTS                           |  |   |   |   |                     | Budget Utilization  |               |
|---|--|---------------------|--|---|--|---|---|---|---------------------|---------------------|---------------|
|   |  |                     |  | October                                   | November                               | December  | 4Q TOTAL  | GRAND TOTAL   | % of Accomplishment | Utilized            | Rate          |
| 1.1.6. On-line training courses or E-BOSH   | Served 100% of all requests                          |                     | 114 pax; 106 cos; (26 female)                | 11 pax; 10 cos (3 female)                 | 16 pax; 16 cos (6 female)              | 19 pax; 17 cos. (6 female)  | 46 pax; 43 cos; (15 female)   | 160 pax; 150 cos (41 female)  | demand driven       |                     |               |
|   | Developed one (1) additional on-line training course |                     | on-going                                     | on-going                                  | on-going                               | 1 additional on-line course developed (workplace based drug prevention) | 1 additional on-line course developed (workplace based drug prevention) | 1 additional on-line course developed (workplace based drug prevention) | 100%                |                     |               |
| 1.1.7. Training of Trainors (TOT) on OSH  | 4 batches  |                     | 3 batches; 37 cos; 63 pax (12 female)        |   |  | 1 batch; 10 cos; 11 pax (4 female)                                      | 1 batch; 10 cos; 11 pax (4 female)                                      | 4 batches; 47 cos.; 74 pax (16 female)                                  | 100%                |                     |               |
| 1.1.8. Other OSH trainings/appreciation courses   | As per request                                       |                     | 82 batches; 1762 cos; 4846 pax (2006 female) | 27 batches; 214 cos; 967 pax (419 female) | 8 batches; 77 cos; 254 pax (94 female) | 3 batches; 46 cos; 78 pax (10 female)                                   | 38 batches; 337 cos; 1299 pax (523 female)                              | 120 batches; 2099 cos; 6145 pax (2529 female)                           | demand driven       |                     |               |
| <b>1.2. Developed Nine (9) types of information materials on OSH for dissemination to partners:</b> |  |                     |  |   |  |   |   |   |                     |                     |               |
| · E-newsletters   | 3  |                     | n/a  | 1   | 2                                      |   |   | 3   | 100%                |                     |               |
| · OSH brochures   | 4  |                     | 7  | 1   |  |   |   | 8   | 200%                |                     |               |
| · OSH flyers  | As per request                                       |                     | 10   |   |  |   |   | 10  | demand driven       |                     |               |
| · posters   |  |                     |  |   |  |   |   |   |                     |                     |               |
| - new   | 4  |                     | 1  | 1   |  | 1   |   | 3   | 75%                 |                     |               |
| - reprint   | As per request                                       |                     | 12   |   |  |   |   | 12  | demand driven       |                     |               |
| · streamers   | 18   |                     | 14   |   | 4                                      |   |   | 18  | 100%                |                     |               |
| · Summit/Congress Proceeding  | 1  |                     | 1  |   |  |   |   | 1   | 100%                |                     |               |
| · News Ads (including publication of DOLE issuances)  | 6  |                     | 6  |   |  |   |   | 6   | 100%                |                     |               |
| · Institutional video   | 1  |                     | 1  |   |  | 1   |   | 2   | 200%                |                     |               |
| · radio plugs   | 2  |                     | n/a  |   |  | 2   |   | 2   | 100%                |                     |               |
| <b>2. Technical Assistance and Services</b>   |  | <b>2,075,000.00</b> |  |   |  |   |   |   |                     | <b>1,922,822.00</b> | <b>92.67%</b> |
| 2.1. Work Environment Measurement (WEM)   | demand driven  |                     | 109 cos; 27449 workers (13430 female)        | 24 cos; 7048 workers (4007 female)        | 75 cos; 19691 workers (9926 female)    | 18 cos; 26643 workers (4857 female)                                     | 117 cos; 53182 workers (18790 female)                                   | 226 cos; 80361 workers (32220 female)                                   | demand driven       |                     |               |
| 2.2. Occupational Health Services   |  |                     | 16 cos; 736 workers (408 female)             | 1 co; 3 workers                           | 2 cos; 282 workers (169 female)        | 2 cos; 105 workers (101 female)   | 5 cos; 390 workers (270 female)   | 21 cos; 1126 workers (678 female)                                       | demand driven       |                     |               |
| 2.3. Personal Protective Equipment (PPE) Testing  |  |                     | 1628 tests; 814 specimen                     | 178 tests; 79 specimen                    | 567 tests; 228 specimen                | 40 tests; 21 specimen   | 785 tests; 328 specimen   | 2413 tests; 1142 specimen   | demand driven       |                     |               |
| 2.4. OSH Accreditation of STO/SCOs and OSH Consultants  |  |                     |  |   |  |   |   |   | demand driven       |                     |               |
| 2.4.1. STO/SCO  |  |                     | 7  | 5   | 5                                      |   | 10  | 17  | demand driven       |                     |               |
| 2.4.2. Individual OSH Consultants   |  |                     | 22   | 3   | 13                                     |   | 16  | 38  | demand driven       |                     |               |

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|--|---|-------------------|---------------------------------|---------------------------------|--|--|--|--|---------------------|--------------------|--------|
|  |   |                   |                                 | October                         | November   | December   | 4Q TOTAL   | GRAND TOTAL  | % of Accomplishment | Utilized           | Rate   |
| <b>3. Research Completed</b>   | 2   | 1,000,000.00      |                                 |                                 |  | 3  | 3  | 3  | 100%                | 890,792.00         | 89.08% |
| <b>4. OSH Networking</b>   |   | 2,716,414.00      |                                 |                                 |  |  |  |  |                     | 2,496,414.00       | 91.90% |
| 4.1. Attendance to the ASEAN OSHNet Coordinating Board Meeting                     | 1 meeting                                       |                   |                                 |                                 |  |  |  | 1 meeting  | 100%                |                    |        |
| 4.2. Attend ASEAN-OSNet Secretariat commitment meetings                            | 1 meeting                                       |                   |                                 |                                 |  |  |  | 1 meeting  | 100%                |                    |        |
| 4.3. Attend Interagency meetings on HIV/AIDS, Asbestos control etc.                | as requested                                    |                   |                                 |                                 |  |  |  | as requested   | demand driven       |                    |        |
| 4.4. Conduct validation of DOLE offices in accordance to the GODP                  | 10 offices                                      |                   |                                 |                                 |  |  |  | 10 offices   | 100%                |                    |        |
| 4.5. Organize OSH summits and conferences  | 3   |                   |                                 |                                 |  | 1 summit on Asbestos;<br>275 pax                       | 1 summit on Asbestos;<br>275 pax                       | 3 summits  | 100%                |                    |        |
| <b>5. Support Services</b>   |   |                   |                                 |                                 |  |  |  |  |                     |                    |        |
| 5.1 Building Maintenance   |   | 3,990,586.00      |                                 |                                 |  |  |  |  |                     | 3,458,345.00       | 86%    |
| - Installation of Airconditioning units at the dormitory rooms                     | Accomplished<br>100% by end of<br>December 2013 |                   | awaiting for budget<br>approval | awaiting for budget<br>approval | budget approved last<br>Oct; for bidding of DBM-<br>PS | budget approved last<br>Oct; for bidding of DBM-<br>PS | budget approved last<br>Oct; for bidding of DBM-<br>PS | budget approved last<br>Oct; for bidding of DBM-<br>PS |                     |                    |        |
| - Installation of CCTV   |   |                   |                                 |                                 |  |  |  |  |                     |                    |        |
| - Installation of perimeter lighting   |   |                   |                                 |                                 |  |  |  |  |                     |                    |        |
| - Installation of basic furniture and fixture in the dormitory                     |   |                   |                                 |                                 |  |  |  |  |                     |                    |        |
| - Repair of training room floors   |   |                   |                                 |                                 |  |  |  |  |                     |                    |        |
| - Setting up of OSHC information corner at the foyer                               |   |                   |                                 |                                 |  |  |  |  |                     |                    |        |
| 5.2. HRD Interventions   |   |                   |                                 |                                 |  |  |  |  |                     |                    |        |
| Local Training/Seminar/Conventions   |   |                   |                                 |                                 |  |  |  |  |                     |                    |        |
| 1. 1st Phil. College of Occupational Medicine (PCOM) Basic Course on Occ. Medicine | 1 training completed                            |                   |                                 |                                 |  |  |  | 1 training completed                                   | 100%                |                    |        |
| 2. 35th Annual National Convention of PCOM   | 1 training completed                            |                   |                                 |                                 |  |  |  | 1 training completed                                   | 100%                |                    |        |
| 3. 1st Plenary Conference of the Government-Wide MITHI                             | 1 training completed                            |                   |                                 |                                 |  |  |  | 1 training completed                                   | 100%                |                    |        |
| 4. 74th Phil. Institute of Chemical Engineers                                      | 1 training completed                            |                   |                                 |                                 |  |  |  | 1 training completed                                   | 100%                |                    |        |
| 5. Effective Communication and Its Importance in Handling Customer Complainants    | 1 training completed                            |                   |                                 |                                 |  |  |  | 1 training completed                                   | 100%                |                    |        |

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|---|----------------------|-------------------|------------------------|-----------------|----------|----------|----------|----------------------|---------------------|--------------------|------|
|   |                      |                   |                        | October         | November | December | 4Q TOTAL | GRAND TOTAL          | % of Accomplishment | Utilized           | Rate |
| 6. Training Course on the Recognition, Management and Prevention of Occ. Lung Diseases: Work-Related Asthma | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 7. QMS Appreciation/Refresher Course/Workshop (Batch 2)   | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 8. PhilGEPS Training on the Use of the Virtual Store  | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 9. 40th National Fire Safety Convention   | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 10. Gender Sensitivity Training   | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 11. 28th Phil. Chemistry Congress   | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 12. GSIS Training for Agency AAOs and Remittance Officers   | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 13. 5th National Construction Safety Convention   | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 14. Orientation on Workers' Benefit Enhancement and Welfare Development Program                             | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 15. Handling of Dangerous Goods in Ports Advance Course   | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 16. Latest Value-Added Tax & Percentage Tax Update  | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 17. Latest Withholding Tax Update   | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 18. Webpage Development using JOOMLA V 3.0  | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 19. OSHA 511 - OSH Standards for General Industry   | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 20. 11th Course on the Clinical Practice of Hypertension Management   | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 21. 2nd Phil Association for Govt. Budget Administration Quarterly Seminar                                  | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 22. HR Symposium  | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 23. ASHTOP National Congress  | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 24. GACPA Accountancy Week  | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 25. Training Program of Physicians on the Assessment and Management of Drug Dependence                      | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 26. Occ. Health Nurses Association of the Phil. 14th National Annual Convention                             | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |

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|---|----------------------|-------------------|------------------------|-----------------|----------|----------|----------|----------------------|---------------------|--------------------|------|
|   |                      |                   |                        | October         | November | December | 4Q TOTAL | GRAND TOTAL          | % of Accomplishment | Utilized           | Rate |
| 27. Training on Documentation for QMS   | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 28. Ventilation Workshop  | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 28. Heartsaver First Aid Cardopulmonary Resuscitation (CPR) and Automated Equipment Defibrillator (AED) | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 29. PhilGEPS Hands-on Training  | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 30. Training on Building Modern and Effective Labor Inspection System                                   | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |
| 31. Seminar on Understanding the Requirements of ISO 9001:2008  | 1 training completed |                   |                        |                 |          |          |          | 1 training completed | 100%                |                    |      |