



BIDS AND AWARDS COMMITTEE

Bid Bulletin No. 02

PG-GS2020-002

PROCUREMENT OF JANITORIAL / MANPOWER SERVICES

This Bid Bulletin is being issued for clarifications on matters in the Bidding Documents as follows:

ISSUES/CONCERNS	CLARIFICATIONS
Personal Protective Equipment (PPE) - PPE requirement	Basic PPE only, e.g. face mask and face shield Washable face mask is also allowed as replacement for the disposable face mask. PPE is not part of the bid cost.
Section VII - Technical Specification Compliance to OSH Program	The bidder should have complied with the OSH requirements before submitting their bid. OSH program should be part of the bid. The Safety Officer should have undergone the five (5) days BOSH Training.
Submission of Scanned Copy of Eligibility Documents and Financial Bid	Shall be submitted in two separate files.

To further guide prospective bidders in preparation of their bids, attached in this Bid Bulletin is the standard computation of contract price including daily salary rates required by OSHC.

For information of all concerned.

ENGR. NELIA G. GRANADILLOS
Chairman, Bids and Awards Committee

OCCUPATIONAL SAFETY AND HEALTH CENTER
STANDARD COMPUTATION OF CONTRACT PRICE
Procurement of Janitorial/ Manpower Services

	Janitors	Drivers	Carpenter	Aircon Tech.	Clerk	Exec. Assistant	IT Support	Computer Programmer	Chemist	Management Analyst
1	WO No. 22 313	WONo. 22 261	WONo. 22 261	SG 6 261	SG 6 261	SG 8 261	SG 9 261	SG 11 261	SG 11 261	SG 15 261
2	537.00	537.00	537.00	682.62	682.62	770.48	817.00	943.36	943.36	1,403.72
3	14,006.75	11,679.75	11,679.75	14,846.99	14,846.99	16,757.94	17,769.75	20,518.08	20,518.08	30,530.91
4	1,167.23	973.31	973.31	1,237.25	1,237.25	1,396.50	1,480.81	1,709.84	1,709.84	2,544.24
5	223.75	223.75	223.75	284.43	284.43	321.03	340.42	393.07	393.07	584.88
6	1,006.88	1,006.88	1,006.88	1,279.91	1,279.91	1,444.65	1,531.88	1,768.80	1,768.80	2,631.98
7	16,404.60	13,883.69	13,883.69	17,648.57	17,648.57	19,920.12	21,122.85	24,389.79	24,389.79	36,292.01
8	Amount to Gov't. in Favor of Employee									
9	SSS employer's share plus EC									
10	Philhealth employer's share									
11	HDMF employer's share									
12	Amount to Gov't. in Favor of Employee									
13	Total Amount to employee and gov't.									
14	(#7+#11)									
15	Administrative Overhead and Margin (minimum of 10% of #12)									
16	Janitorial Supplies and Equipment									
17	Gross amount due to employee, gov't and manpower agency (#12+#13+#14)									
18	VAT (12%)									
19	Monthly Contract Rate									
20	No. of personnel									
21	16	6	1	1	22	1	3	1	1	1
22	Total Monthly Contract Rate									
23	Annual Contract Rate									
24	TOTAL									