

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Intramuros, Manila

ADMINISTRATIVE ORDER NO. 56
Series of 2011

Transferring the function of Accreditation of OSH Training/Consulting Organizations and Consultants from the BWC to the OSHC

In line with the DOLE Program and pursuant to Article 162 of the Labor Code of the Philippines, this order is hereby issued transferring the function of accreditation of safety training/consulting organizations and safety consultants from the Bureau of Working Conditions (BWC) to the Occupational Safety and Health Center (OSHC)

Section 1. Coverage – The functions for transfer shall cover the evaluation, approval of application for accreditation and issuance of certificate of accreditation to Occupational Safety and Health Training/Consulting Organizations and Consultants in Occupational Safety and Health in the Philippines

Section 2. Duties and Functions of the OSHC

The OSHC shall:

- a. Develop and issue the guidelines and manual of procedures on the accreditation of the Occupational Safety and Health Training/Consulting Organizations and Consultants in Occupational Safety and Health;
- b. Evaluate and provide recommendations on the training modules provided by the Occupational Safety and Health Training Organizations (OSHTOs) including the fees charged by the OSHTOs;
- c. Enhance the capability of OSH Training/Consulting Organizations and Consultants through advanced training on OSH and Occupational Safety and Health Management System (OSH-MS) approaches and through other technical assistance;
- d. Provide technical assistance to the DOLE Regional Offices on the accreditation of OSH Practitioners; and
- e. Issue a uniform and controlled certificate of accreditation to OSH Training/Consulting Organizations and Consultants.

Section 3. Duties and Functions of BWC

The BWC shall:

- a. Ensure proper transfer and endorsement to OSHC of documents and manuals related to the accreditation process; and
- b. Provide the OSHC with the master file and all databases of and related to accredited OSH Training/Consulting Organizations, Consultants and Practitioners

Section 4. Monitoring and Evaluation

The OSHC shall monitor the performance of OSH Training/Consulting Organizations and Consultants and provide recommendations on improving the trainings and services offered by the organizations/consultants;

- a. Evaluate the training curriculum and/or technical services provided by OSH Training/Consulting Organizations and Consultants;
- b. Send representative/s to evaluate the conduct of OSH Training/Consulting Organizations and consultants' training and other activities;
- c. Conduct survey of clients to evaluate clients' satisfaction in the performance of the OSH Training/Consulting Organizations and Consultants; and
- d. Include the accreditation program, in coordination with the BLES, as an integral part of the SPRS of the DOLE

Section 5. Transitory Provisions

- a. All applications including renewals filed with the BWC prior to the effectivity of this Order shall be processed by the BWC and forwarded to the OSHC for final approval within one month from the effectivity of this Order;
- b. All other applications including renewals shall be filed with the OSHC from the effectivity of this Order; and
- c. This Order shall supersede all other issuances inconsistent herewith.

Section 6. Effectivity

This Order shall take effect immediately.

-original signed-
ROSALINDA DIMAPILIS-BALDOZ
Secretary