

**Report on Ageing of Cash Advances**  
**SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES**  
 As of November 15, 2014

GOCC Name: Occupational Safety and Health Center

Agency Code: \_\_\_\_\_

Book No.: \_\_\_\_\_

Account Title: \_\_\_\_\_

Account Code: \_\_\_\_\_

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
<b>A. Advances for Special Purposes</b>									
1. Local Travel				91,039.00	67,375.00	6,121.00	16,370.00	1,173.00	
2. Foreign Travel				16,479.56		3,000.00	13,479.56		
3. Special Activities/Projects									
<b>B. Advances to Regular Disbursing Officers</b>									
1. Payroll									
2. Seminar/Conference									
3. Expenses				291,551.65	94,300.00	53,295.00	126,476.65	17,480.00	
<b>TOTAL</b>				<b>399,070.21</b>	<b>161,675.00</b>	<b>62,416.00</b>	<b>156,326.21</b>	<b>18,653.00</b>	

Certified Correct:

  
**YOLANDA G. REYES**  
 Chief, Finance and Admin.

Approved by:

  
**MA. TERESITA S. CUCUECO, MD, CESO III**  
 Executive Director

Verified by:

  
**JENNIFER C. CUSI**  
 State Auditor IV