

Monthly Report of Disbursements
CY 2013
(In Pesos)

Department : Department of Labor and Employment
Agency : Occupational Safety and Health Center

Object of Expenditure	January	February	March	April	May	June	July	August	September	October	November	December	Total
PERSONAL SERVICES													
Salaries and Wages	2,108,893	2,070,491	2,147,032	2,150,087	2,146,982	2,140,338	2,133,925	2,094,629	2,104,782	2,505,829	2,249,320	2,611,151	26,463,459
Other Compensation													
PERA	160,727	160,727	162,000	162,000	166,000	166,000	164,909	162,000	160,000	259,909	162,636	297,818	2,184,727
Representation Allowance	33,500	51,500	42,500	42,500	40,625	34,375	42,500	42,500	42,500	42,500	42,500	52,500	510,000
Transportation Allowance	30,885	50,606	40,065	41,941	37,506	34,049	39,579	39,129	40,938	39,452	40,393	52,020	486,562
Clothing Allowance	-	400,000	5,000	-	5,000	-	-	-	-	105,000	-	(10,000)	505,000
Subsistence, Laundry and Quarter Allowance	-	392	139,510	73,182	80,863	76,502	79,214	88,282	71,477	82,445	85,932	84,736	862,535
Productivity Incentive Bonus	-	-	-	-	-	-	-	-	-	-	-	-	162,000
Other Bonuses and Allowances	28,500	88,500	28,500	43,500	28,500	28,500	28,500	28,500	143,000	(157,500)	41,556	47,000	377,056
Hazard Pay	-	609	703,501	355,390	354,512	434,936	451,764	455,453	437,001	1,057,099	442,686	458,729	5,151,680
Longevity Pay	-	-	-	-	-	-	-	-	-	-	-	1,725,506	1,725,506
Cash Gift	-	-	-	-	205,000	-	-	-	-	-	201,000	-	408,250
Christmas Bonus	-	195	-	-	1,046,009	-	-	-	-	-	989,726	23,261	2,059,191
GSIS Life and Retirement Insurance Premium	-	250,391	505,854	252,834	252,834	252,834	252,834	250,447	-	488,091	-	511,359	3,017,479
Pag-ibig Contributions	-	8,200	16,600	8,300	8,300	8,300	8,300	20,750	-	16,000	-	17,100	111,850
Health Insurance Premium	22,825	31,059	40,803	24,013	24,013	24,013	24,013	23,775	-	63,740	-	49,363	327,615
EC Insurance Premium	-	8,200	16,600	8,300	8,300	8,300	8,300	8,200	-	16,000	-	17,100	99,300
Terminal Leave Benefits	-	-	-	-	-	-	-	-	-	-	-	1,322,520	1,322,520
Other Personnel Benefits	-	-	-	-	-	-	-	5,000	-	(5,000)	-	2,748,214	2,748,214
Total	2,385,331	3,120,872	3,847,966	3,162,045	4,404,444	3,208,145	3,233,836	3,218,665	2,999,698	4,513,565	4,255,748	10,172,627	48,522,943
MAINTENANCE AND OTHER OPERATING EXPENSES													
Travelling Expenses	392	67,024	211,201	227,304	41,436	457,161	144,631	193,311	248,102	679,660	380,852	797,924	3,448,998
Training Expenses	(64,230)	498,777	412,637	595,893	319,778	1,216,010	1,373,298	1,225,765	463,211	631,926	2,013,255	2,283,677	10,969,997
Supplies and Materials Expenses	40,922	315,003	70,236	166,307	152,219	354,680	122,766	137,762	75,500	782,099	647,267	2,780,359	5,645,120
Utility Expenses	353	462,769	491,498	898,703	594,628	82,370	1,161,478	534,872	(168,854)	1,149,179	529,646	564,409	6,301,049
Communication Expenses	67,210	143,284	145,778	140,136	145,178	184,550	139,135	64,277	185,107	533,023	210,554	269,081	2,227,312
Membership Dues and Contributions to Organizations	-	-	-	3,000	5,000	-	26,165	5,000	5,000	52,835	500	-	97,500
Advertising Expense	12,768	-	-	-	-	-	-	-	-	-	-	-	12,768
Rent Expense	53,334	53,334	52,806	92,396	52,806	52,806	52,806	52,806	52,423	54,599	81,606	60,006	711,728
Representation Expenses	-	75,495	102,395	37,726	15,654	108,477	38,160	804,966	388,353	105,050	(633,256)	142,657	1,185,678
Transportation and Delivery Expenses	450	571	3,405	340	2,574	2,046	280	1,484	-	(61,150)	-	-	(50,000)
Subscription Expenses	4,326	6,302	3,117	5,937	1,296	2,916	11,766	-	4,116	2,025	4,306	3,224	49,331
Professional Services	(103,452)	528,716	516,541	531,847	724,744	375,411	593,477	633,371	3,068,659	576,208	727,709	1,166,566	9,339,796
Repairs and Maintenance	86,915	127,894	28,324	47,324	51,831	105,487	97,240	26,100	10,009	1,438,425	697,072	349,107	3,065,728
Discretionary & Miscellaneous Expenses	-	-	-	-	-	-	12,950	-	-	32,332	16,786	-	62,068
Taxes, insurance premiums and other fees	-	7,114	242,100	20,484	7,088	7,485	(201,515)	34,794	15,623	9,927	2,250	175,125	320,474
Bad Debts Expense	-	-	-	-	-	-	-	-	-	-	-	256,337	256,337
Depreciation expense	-	-	2,258,664	-	-	2,252,794	-	(829)	2,285,840	-	-	2,360,588	9,157,057
Other Miscellaneous and Operating Expenses	8,408	7,878	19,146	9,004	2,578	12,330	11,945	8,425	11,426	12,227	135,715	132,087	371,167
Bank Charges	-	-	-	-	-	301	-	-	-	5,289	249	-	5,839
Total	107,396	2,294,161	4,557,848	2,776,399	2,116,810	5,214,521	3,584,884	3,722,104	6,644,514	6,003,653	4,814,512	11,341,146	53,177,947
CAPITAL OUTLAY	-	-	45,592	12,720	-	430	2,087,032	79,000	-	101,076	-	589,496	2,915,346
GRAND TOTAL	2,492,727	5,415,032	8,405,814	5,984,036	6,533,974	8,422,667	6,819,150	9,027,801	9,723,212	10,517,219	9,171,336	22,103,268	104,616,236

Prepared by:

Patricia S. Cunanan
PATRICIA S. CUNANAN
Accountant II

Certified Correct by:

Yolanda G. Reyes
YOLANDA G. REYES
Chief, Finance and Admin.

Approved by:

MA. TERESITA S. CUCUECO
MA. TERESITA S. CUCUECO, MD CESO III
Executive Director

VARO