

OCCUPATIONAL SAFETY AND HEALTH CENTER
2011 Accomplishment Report
(As of December 29)

PROGRAM	PROJECTS/ACTIVITIES	TARGETS	ACCOMPLISHMENT	% of ACCOMP	REMARKS
KRA #1 Information, Education, Communication and Training					
Objective: To reach more workers and institutions with programs with OSH training and dissemination of appropriate information					
Expected Outcome: Institutional capacities and delivery mechanisms at national, regional and at establishment levels would have been strengthened					
a) Information Dissemination	a. Development of IEC Materials 1. Printed Materials 1.a Newsletter printed (Zapette) 1.b e-Updates 1.c Flyers/Fans 1.d Brochures 1.e Posters - OSHC posters (new and reprinting) - Streamers	- 4x a year - 1x a month - 2 types - 8 brochures - 10 posters - 2 streamers/month	2 (printing on-going); 1 draft for finalization -12 updates - 6 types - Reprinting and revising of 14 brochures: DOLE DO 13 (Construction Safety and Health), HIV/AIDS Primer, OSHC Training brochure, TB brochure, DO 73-05 (Drug-Free Workplace), EO 307, GHS, Reduce Risks Cut Costs, Safety in Confined Spaces, Factors that Contribute to the Occurrence of Accidents in the Construction Industry, Call Center, DO 53-03, Construction Safety Comics - Printed 9 new posters: 5s, TB, chemical safety, illumination, walkway hazards, lifting, safety and health committee, medical examination, reminders to lead users - Printed 6 revised posters: electrical , GHS, welding safety, PPE, Drug-free work place, working with computers - Reprinted 3 existing posters - 20 streamers: World Day for S&H (2), ASEAN OSHNET - OSH MS, EDSA 25th Anniversary, Women's Month, BOSH (reprint) National Disability Month, Rizal 150th Anniversary, CSC Anniversary PIDS, National Statistics Week, TOT, E-OSH (2), Kasambahay Bill, OSHC Info and Services (4), HIV-AIDS Consultation	67% 100% 300% 175% 180% 83%	- construction safety; OSH Nets, Emergency Preparedness - for TB, Fire Safety, Hearing Conservation, OSHC flyer, Hepa-B, Safety in the use of computers

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	1.f News Ads	- 6 ads	-6 ads	100%	- ECOP, PCOM, 150th Anniversary of Rizal, ROSHES,SOPI,
	1.g Biennial Report (2009-2010)	- 1 compilation of OSHC accomplishments; 500 copies	-on-going		- changed to triennial report
	1.h Summit/Congress Proceedings	- 1 publication; 500 copies for 12th NOSH Congress	- on-going		
	1.i Press Releases	- 12 press releases	- 28 press releases	233%	- Construction Safety, Eton Accident; Accreditation, Voluntary Codes of Practice, Banana Industry, BPOs, MMDA, ROSHES, Davao TOT, WEM, PPE, Occupational health exams, Construction Safety trainings, 7 KEGS
	2. Audio Visual Materials				
	2.a Videos	- 5 new videos	- preparation of video materials for construction safety, fire safety on-going - 1 video on Emergency Response developed - 1 Video on HIV-AIDS developed - 1 video on workplace scenario developed - 1 OSH Training video for BOSH on-line - on-going	80%	- IS, construction, general OSH, chemical safety, fire safety - in cooperation with ILO and TWG on HIV-AIDS
	2.b Radio dramas/Radio plugs	- 5 radio plugs	- continuing airing of radio dramas/plugs		- radio plug scripts developed
	2.c IEC Services	- as needed	- 1 info booth in the Agrikultura Trade Fair - 1 info booth in the 1st ROSHES, CDO		
	b. Strengthened Dissemination Strategies				
	b.1 Mass Media	- 52 guestings/year	Total of 80 guestings: - 6 guestings on Eton accident - 48 guestings on OSH topics - 1 guesting for World day for S&H - 1 guesting on CST	154%	- DZBB, DZMM, DZIQ, DZRH - DZRB
	- radio				
	- tv coverage		- 7 tv guestings on Eton accident - 1 TV guesting on HIV/AIDS - 3 tv guestings on World Day for S&H - 1 tv guesting on Construction Safety - 1 TV guesting on ROSHES - 1 tv guesting for safety of child laborers - 3 tv guestings on OSH topics - 6 guestings on best OSH practices (GKK) - 1 guesting on safety and health for teachers		- ABS-CBN, GMA, TV5, NBN4, and UNTV on Eton Accidents, IBC 13, ABS-CBN - CDO, GMA-Davao, TV station in pampanga
	Press briefings	- 12x/year	- 13 press briefings: Mining, World Day for S&H, ROSHESMMDA, Construction Safety, Davao TOT, Bohol Moa Signing,	108%	

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c. Training	- Internet: website: OSHC Homepage Social networking sites, e.g. facebook	- regular updating	Tacloban OSHNET, BOSH, Green Productivity, Child Labor, e-OSH - updating on-going		
	b.2 Library services	- 10% increase in references	- purchase on-going		
	b.3 Tour of OSHC facilities (by schools, universities, others)	- at least 10% increase in schools and students	- 21 tours; 11 schools; 782 pax (2010 figures: 11 schools; 380 pax)		
	b.4 OSH Information Drive/Conduct of Appreciation Course for the Informal Sector	- 5 barangays in Metro Manila; 5 barangays in Cebu; 3 barangays in CDO	- 11 batches conducted: - 5 in Metro Manila - 3 in Visayas - 3 in Mindanao	85%	- Formerly AV Van Information Dissemination for the IS
	b.5 OSH promotional materials	- t-shirts, bags, towels, usb drives, calendars	- 100 pcs of USB drives, eco flashlight, 2 t-shirts, calendar (on-going)		
	b.6 Conduct of World Day for Safety and Health	- 1 forum	- 150 pax		
	c. Training Implementation including: c.1 Printing of Standard Training Materials c.2 Training of Trainers	printing of new BOSH manual - 4 batches	- 5 batches; 117 pax; 67 cos.	125%	
	cb.3 Mandatory courses - BOSH - Construction Safety	- 23 batches - 12 batches	- 42 batches; 1,871 pax; 1,138 cos. - 34 batches; 1,697 pax; 1,048 cos.	183% 283%	- 1 batch for Eton with 53 pax - 2 batches conducted by OSHNet - 1 batch for shipbuilding companies in Region 7
	c.4 Specialized Courses	- 17 batches (3 batches - Mining BOSH - 3 batches - Shipbuilding BOSH)	- 1st batch due in May for Mining and next 2 batches in 3rd Q. - Shipbuilding BOSH in 2nd and 3rd Q	125%	
	- Refresher Course on Construction Safety for Labor Inspectors - Trainers' Orientation on OSH Awareness Module for Construction Workers - Fire Safety Training - Seminar on the Safe Use of Chemicals at Work (Chemical Safety Training) - WEM Training Workshop - Fundamentals of Industrial Hygiene - GHS		- 2 batches; 84 pax; 16 DOLE regions - 2 batches; 106 pax; 34 cos. - 3 batches; 142 pax; 79 cos. - 1 batch; 27 pax; 13 cos. - 1 batch; 47 pax; 39 cos. - 1 batch; 48 pax; 39 cos. - 1 batch; 27 pax; 17 cos.		

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	<ul style="list-style-type: none"> - Industrial Ventilation Training - Ergonomics in the Workplace (3days) - Managing Emerging Health-Related Issues in the Workplace - Work-Relatedness of Diseases - Hepatitis B in the Workplace - Hearing Conservation Program c.5 Learning Sessions/Special Lectures - HIV and AIDS - Drugs and Substance Abuse - TB in the Workplace - Stress and Office Safety and Health - Ergonomics - Hepatitis B - Reproductive Health - OH in Health Care Settings - Appreciation course on OSH - OSH Orientation - OSH for Call Centers (Dept Circ. No1) - Noise Induced Hearing Loss - Eco Audit - D.O. 13 - Fundamentals of IH - OSH Appreciation course for the Informal Sector - Safety Orientation - Construction Safety Orientation - Forklift Safety Training - Hoist and Rigging Seminar - Legislation - CLES (labor Groups) c.6 OSH for OFWs bound for Korea c.7. Distance Learning - BOSH on-line c.8 TCTP -Myanmar c.9 ASEAN OSHNET OSH MS c.10 . Capacity Buidling for Health Workers in Assessing Health Status of Child Laborers 	<ul style="list-style-type: none"> - per request - 7 batches - 1 batch; 20 pax - 1 batch; 10 days; 4 pax - 1 batch - 1 batch 	<ul style="list-style-type: none"> - 1 batch; 17 pax; 11 cos. - 2 batches; 111 pax; 103 cos - 2 batches; 82 pax; 61 cos. - 2 batches; 73 pax; 51 cos - 6 batches; 212 pax; 140 cos. - 1 batch; 25 pax; 15 cos. - 5 batches; 191 pax; 5 cos. - 4 batches; 258 pax; 102 cos - 3 batches; 82 pax; 19 cos. - 1 batch; 11 pax; 1 co. - 9 batches; 357 pax; 85 cos. - 3 batches; 358 pax; 187 cos. - 4 batches; 145 pax; 83 cos. - 2 batches; 285 pax; 9 cos. - 7 batches; 247 pax; 7 cos. - 11 batches; 375 pax; 11 cos. - 1 batch; 32 pax; 18 cos. - 1 batch; 50 pax; 31 cos. - 1 batch; 65 pax; `1 co. - 1 batch; 92 pax; 38 cos. - 1 batch; 42 pax; 20 cos. - 11 batches; 277 pax - 3 batches; 227 pax; 28 cos. - 14 batches; 1,246 pax; 59 cos. - 1 batch; 13 pax; 1 co. - 1 batch; 22 pax; 1 co. - 3 batches; 114 pax; 60 cos. - 30 batches; 3,200 pax - Opening/orientation conducted last Nov4 - Finalization of posting of modules - 1 batch; 14 pax 		<ul style="list-style-type: none"> - includes 1 day orientation for 388 pax from Eton - 3 OSHC staff in Myanmar - ILS Lead agency; postponed to 2012

KRA # 2 Research Agenda - Refer to the Medium Term National Research Agenda
Objective: To support policies within the OSH system with research; Basis of OSH inputs to code of practice for kegs; Prioritize industries with lacking OSH information
Expected Outcome: knowledge-based policies to support the OSH system and its programs.

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	1. OSH in Select Industries (Creative, Tourism) (Creative: radio/tv broadcasting; animation) (Tourism: retirement)	- 1 report (Animation industry sector)	- site surveys conducted		- in collaboration with Ateneo
	2. Recommendations for Workers in Prolonged Standing	- 1 report	- site surveys conducted		- in collaboration with Ateneo
	3. OSH Conditions in the Transportation Industry	- 1 report	- draft proposal on-going		
KRA # 3 Technical Assistance/Services					
Objective: To reach more workers and institutions with programs on technical services on industrial hygiene, safety control and occupational health					
Expected Outcome: Strengthened technical services on: (1) Occupational Hazards Risk assessment, control, and management; Work-relatedness of diseases and injuries, Response to imminent danger and disasters, (2) Laboratory support (testing PPEs, analyzing toxic substances, biological monitoring, and other hazard-specific analysis)					
	1. Assistance to accreditation of safety and health consultants and organizations	- no of accredited safety and health organizations	- 15 STOs; 26 consultants		
	2. Conduct of WEM	- 100 companies	- 205 cos; 89,038 workers benefited		
	3. PPE Testing	- 100% of requests served	- 1,609 tests; 887 specimen		- includes safety shoes, helmets spectacles and gloves
	4. Safety and Health Audit	- 100% of requests served	- 2 workplaces/ 49 workers		
	5. Testing of Boilers/Pressure Vessels/ Evaluation of Crane/Elevators Forklift	- 100% of requests served			- includes gondola inspections
	6. OH Examination e.g. audiometry etc. Blood Lead and other heavy metals	- at least 600 exams	- 1,656 examinations; 27 cos.		
	7. Medical Exam./Consultations	- no of examinations/consultations	- 917 examinations/consultations		
	8. Assistance to TRC review of ECC	- no of TRC meetings	- 7 meetings		
	9. Video dubbing	- per request	- 25 video dubbings		
	10. Functions assistance	- per request	- 304 functions assisted		
	11. Assistance to DOLE Inspectorate - Accident Investigation	- per Memo Order	- 4 accident cases investigated/ report submitted		
	- Joint Inspection		- 15 sites inspected/ 2 cos./ 1,010 workers		-Eton projects and 1 bus terminal
KRA #4- OSH Network					
Objective: To develop a wider and efficient network for the implementation of the Zero Accident Program					
Expected Outcome: Strong and functional network established with local and international partners in training, information, advocacy and provision of technical services					
	1. Institutional Membership in International Organizations				

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	1.1 Obtain training, information and technical services	- webinars, journals, - trainings			
	2. Participation in ASEAN-OSHNET Coordinating Board Meeting and other ASEAN meetings	- 2 representatives to the annual coordinating board mtg - at least 1 ASEAN-OSHNET related activities	Attendance in the following: - CBM - Lao PDR - OH in SMEs - Cambodia - OSHNET - Singapore - HIV/AIDS and Migration - Indonesia		
	3. Technical inputs to policies and programs on OSH related inter-agency activities	- no. of technical inputs provided to the different inter-agency groups increased by 10% - BOSH integrated to the engineering curriculum	- involved in 60 programs and policy making activities related to OSH, organized by other govt and NGOs offices (i.e. HIV/AIDS, TB, Drug-Free, Hepatitis, etc)		- assistance for CHED approval
	4. OSH Network Assessment and Planning Workshop		- conduct of National OSHNet conference with 74 participants nationwide		
	5. GREAT Women Project	- per request of LGUs	- 2 batches ; 176 pax		
	6. DOLE Related Activities a. Cluster related activities b. Labor Day Celebration	- 4 meetings - per MO	- 1 staff attended workshop on GAD - 16 staff attended first aid and blood typing duties		- Organized by PAWB-DENR - 236 cases for first aid - 79 cases for blood typing
	c. MYPA/Corplanning d. DOLE Anniversary e. Independence Day f. Sportsfest and Cultural Activities	- per MO - per MO - per MO	- 6 staff attended for Co-Ro in Pampanga - attended 4 prep meetings/celebration - participated in 12 sportsfest related-activities		- 89 cases for first aid - 164 cases for blood typing
	7. International Network - ILO, AEAN-OSHNET, KOSHA, - Bilateral Agreement (Myanmar) - CIDA, ACGIH, - JICA, ADB, World Bank, JISHA		-ILO collaborative activities on healthy lifestyle for young professionals in BPOs		

KRA # 5 Management Support Programs

Objective: To support the efficient functioning of the OSHC programs

Expected Outcome: Adequate financial management and strengthened staff development program

a. General Administration Services	1. General Administration a. Building Management - Building Maintenance - Building Insurance - Janitorial Services	- insured and maintained building	- Insurance payment completed; Maintenance on-going - Dormitory repairs - for bidding - Landscaping - on-going		
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	- Security Services				
	b. Supply and Procurement Management		-on-going		
	c. Property Management	- property and equipment maintained and insured	-on-going		
	- Equipment Maintenance				
	- IT Equipment Maintenance				
	- Property Insurance				
	d. Records Management				
	2. Motorpool Management	- vehicle maintained and insured	-on-going		
	- Vehicle Maintenance				
	- Vehicle Insurance/Registration				
	3. Utilities and Other Services	- regular payment of dues	-on-going		
	- Communication				
	- Contribution/Donation				
	- Discretionary Expenses - ED				
	- Taxes, Duties and Fees				
	- Miscellaneous Expenses				
	- Water				
	- Electricity				
	- Transportation				
	- Subscription Exp				
	- Bond for Accountable Officer				
b. Human Resource Development	1. OSHC OPES development and implementation		- 1 training conducted for all HR and Union officers		
	2. Capability Building				
	a. OSH Journal Club	- 1 per quarter	- on-going		
	b. Foreign technical training	- at least 4 trainings on OS, OH, IH, trng and info	- 4 trainings; 4 OSHC staff		
	c. Local Technical Trainings/ Conventions and Congresses	- at least 1 pax per invitation	- 14 trainings; 80 OSHC staff		
c. Employee Relations Welfare and Programs	1. Collective Negotiation Agreement	- CNA benefits	- to be given 1st quarter of 2012		
	2. Provident Funds	- agreement and GB support	- on-going		
	3. PRAISE	- Program covering all staff	- on-going		
	4. Gender and Development	- GAD programs and activities	- on-going		
d. Financial Services	1. Personnel Services	- salaries, allowances benefits paid	- on-going		
	2. Auditing Services	- audit the paid financial report	- on-going		
	3. Accounting/Budget Services		- on-going		

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Information System Plan (ISP)	1. Development of 3-year Information Strategic Systems Plan (ISSP) <ul style="list-style-type: none"> a. Hiring of IT Consultant b. Administrative cost (office supplies) 2. Continuing Updates and Development OSHC Database System 3. Continuing Maintenance of Agency Web Page	<ul style="list-style-type: none"> - NCC-approved 3 year ISSP - 1 consultant hired - meetings/consultations - Training database - Technical Services database - 1 agency webpage 	<ul style="list-style-type: none"> - For information and approval of the GB - Draft proposal submitted to NCC - completed -on-going -on-going 		