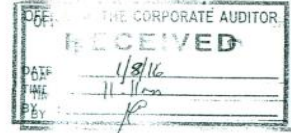


Report on Ageing of Cash Advances
 SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
 AS OF DECEMBER 31, 2015

GOCC Name: **Occupational Safety and Health Center**
 Agency Code: _____



Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel				31,370.00	17,850.00	10,220.00	3,300.00	-	
2. Foreign Travel				-	-	-	-	-	
3. Special Activities/Projects				40,000.00			40,000.00	-	revolving fund (petty cash)
B. Advances to Regular Disbursing Officers									
1. Payroll				-	-	-	-	-	
2. Seminar/Conference				-	-	-	-	-	
3. Expenses				113,000.00	107,000.00	6,000.00	-	-	
TOTAL				184,370.00	124,850.00	16,220.00	43,300.00	-	

Certified Correct:

[Signature]
ENGR. REY ESTILLORE
 Officer in Charge-FAD

Approved by:

[Signature]
MA. TERESITA S. CUCUECO, MD, CESO III
 Executive Director

Verified by:

[Signature]
JENNIFER C. CUSI
 State Auditor IV

Occupational Safety & Health Center
 CASH ADVANCES SCHEDULE
 As of December 31, 2015

Name	Date of check	PARTICULARS	Check #	Total Amount	Amount Due				Remarks (state date of liquidation and reason)	LV NC
					Less than 30 days	31-60 days	61-365 days	Over 1 year		
A. Advances for Special Purposes										
1. Local Travel										
Batino, Jose Maria	10.07.2015	OSH Summit in CDO October 7-10,2015	550408	3,000.00			3,000.00			
Gonzales, Giovanni	11.16.2015	CST OSHNET in San Fernando, La Union Nov.	567700	6,880.00		6,880.00				
Jaguit Christian Lee	08.24.2015	BOSH Training	550133	300.00			300.00			
Jaguit Christian Lee	11.16.2015	Fire Safety Training December 12-22,2015	567701	3,340.00		3,340.00				
Jaguit Christian Lee	12.04.2015	Year End Performance Assessment in Central Of	567819	4,510.00	4,510.00					
Gagula Perolen	12.04.2015	Fire Safety Training December 12-22,2015	567820	4,660.00	4,660.00					
Estillore, Rey	12.04.2015	Fire Safety Training December 12-22,2015	567823	4,640.00	4,640.00					
Timosa Gines	12.09.2015	Fire Safety Training December 12-22,2015	567847	4,040.00	4,040.00					
Sub-total				31,370.00	17,850.00	10,220.00	3,300.00	-		
2. Foreign Travel										
Sub-total				-	-	-	-	-		
2. Special Activities/Projects										
Agno, Mark Patric		petty cash fund re OSHC programs and projects Region		5,000.00			5,000.00			
Jaguit, Christian Lee		petty cash fund re OSHC programs and projects Region		5,000.00			5,000.00			
Tamayo, Hosphine		petty cash fund re OSHC programs and projects in Central Office		30,000.00			30,000.00			
Sub-total				40,000.00	-	-	40,000.00	-		
B. Advances to Regular Disbursing Officer										
1. Payroll										
2. Seminar/Conference/Expenses										
Batino, Christine Marie	11.26.2015	Expenses for HRM Practitioner in Baguio Dec.	567765	6,000.00		6,000.00				
Melocoton, Melveen	12.03.2015	Expenses for DOLE 82nd Anniversary Celebrat	567805	7,000.00	7,000.00					
Tamayo, Josephine	12.14.2015	Expenses for Implementation of OSHC programs	567870	100,000.00	100,000.00					
Sub-total				113,000.00	107,000.00	6,000.00	0.00	0.00		
GRAND-TOTAL CASH ADVANCES				184,370.00	124,850.00	16,220.00	43,300.00	0.00		

Occupational Safety & Health Center
CASH ADVANCES SCHEDULE
As of December 31, 2015

Certified correct by:


ENGR. REY ESTILLORE
OIC-FAD

Approved by:


M.A. TERESITA S. CUCUECO, MD, CESO III
Executive Director

Verified by:


JENNIFER C. CUSI
State Auditor IV